

Employer's Journey - STLS



A guide to help Employers understand the journey through their Employees qualification with Wessex

Note: Provide valid CRB/DBS number for all Managers

Employer's Journey - STLS

INDUCTING LEARNERS

Ensure learners are given:

- ◆ Supervisors details
- ◆ Training in H&S at work
- ◆ Policies and Procedures
- ◆ Up-to-date job description
- ◆ Conditions of employment
- ◆ Specific roles where they remain consistent

INDIVIDUAL TRAINING PROGRAMMES

Help learners:

- ◆ Identify training and development needs
- ◆ Have time to attend training courses during work time
- ◆ Identify learning opportunities in the workplace
- ◆ *As an Employer/Teacher*, understand the training programme requirements

DELIVERING TRAINING

Allow learners to:

- ◆ Develop knowledge and skills
- ◆ Attend off-the-job training sessions as agreed
- ◆ Put into practice all that they have learned off-the-job
- ◆ Have time to work on their qualification in the workplace
- ◆ Update Safeguarding and First Aid training
- ◆ Attend in-house training

Employer's Journey - STLS cont'd

REVIEWING PROGRESS

Participate and advise:

- ◆ In learner review meetings
- ◆ On workplace learning opportunities available
- ◆ Inform Wessex of any concerns in regard to learner's progress
- ◆ On ways of supporting and encouraging learners through their training programme

ASSESSING COMPETENCE

Help learners and allow:

- ◆ Time for feedback and planning following assessment (*as the Teacher* - read and sign the feedback)
- ◆ Opportunities to demonstrate competence in tasks
- ◆ To collect evidence of work and supply signed witness statements as evidence
- ◆ Appraise their knowledge and skills in the workplace
- ◆ Flexible routines

SUPPORTING LEARNERS IN WBL TRAINING PROGRAMMES

Whilst going through the process learners will begin to understand the long term benefits of training...

- ◆ Time to work and develop their portfolio regularly
- ◆ Encouragement to attend and show real interest in training
- ◆ As teachers be aware of problems which may affect learning and inform Wessex



HEAD OFFICE

Wessex Training and Assessment Ltd.

Unit 1L City and Provincial House

Surrey Close

Weymouth DT4 9GD

Tel: 01305 770007

Email: office@wessextal.co.uk

www.wessextal.co.uk

